

SCHEDULE 'A' - RECREATION**HALL RENTALS**

NOTES	Category / Business Item	Unit	Minimum Fee	Fees	Effective for January 1/17		
					Capital Reserve	HST	Total Fee
	Roseville Community Centre Hall Rental	Greater than 3 hrs		\$ 130.69	\$ 4.57	\$ 17.58	\$ 152.85
	Roseville Community Centre Hall Rental	Hourly (max 3 hours)		\$ 26.14	\$ 0.91	\$ 3.52	\$ 30.57
	Fire Hall Community Room	Greater than 3 hrs		\$ 130.69	\$ 4.57	\$ 17.58	\$ 152.85
	Fire Hall Community Room for service clubs	Hourly		\$ 26.14	\$ 0.91	\$ 3.52	\$ 30.57
	Fire Hall Community Room	Hourly		\$ 26.14	\$ 0.91	\$ 3.52	\$ 30.57
	Fire Hall Community Room - 30% reduction in applicable rate structure	Hourly		\$ 18.30	\$ 0.64	\$ 2.46	\$ 21.40
NOTE:	(Applicable only to Active Fire Services Personnel & Retired Fire Services Personnel who have served a minimum of 20 years)						
	MacNeil Hall (full hall) - Weddings / Banquets (includes set up time night before after 6 pm)	Block		\$ 836.78	\$ 29.29	\$ 112.59	\$ 978.66
	MacNeil Hall (full hall) - Friday or Saturday	Greater than 3 hrs Reserved		\$ 630.38	\$ 22.06	\$ 84.82	\$ 737.26
	MacNeil Hall (full hall) - Sunday to Thursday	Greater than 3 hrs Reserved		\$ 472.78	\$ 16.55	\$ 61.46	\$ 550.79
	MacNeil Hall (half hall) - Weddings / Banquets (includes set up time night before after 6 pm)	Block		\$ 472.78	\$ 16.55	\$ 61.46	\$ 550.79
	MacNeil Hall (half hall) - Friday or Saturday	Greater than 3 hrs Reserved		\$ 367.72	\$ 12.87	\$ 47.80	\$ 428.39
	MacNeil Hall (half hall) - Sunday to Thursday	Greater than 3 hrs Reserved		\$ 262.66	\$ 9.19	\$ 34.15	\$ 305.99
	MacNeil Hall (half hall) (max 3 hours)	Hourly		\$ 42.03	\$ 1.47	\$ 5.46	\$ 48.96
	MacNeil Hall (full hall) (max 3 hours)	Hourly		\$ 69.34	\$ 2.43	\$ 9.01	\$ 80.78
	NDCC Event Room (max 3 hours)	Hourly		\$ 29.42	\$ 1.03	\$ 3.82	\$ 34.27
	NDCC Dumfries Room (max 3 hours)	Hourly		\$ 42.03	\$ 1.47	\$ 5.46	\$ 48.96
	NDCC Fitness Room (max 3 hours)	Hourly		\$ 29.42	\$ 1.03	\$ 3.82	\$ 34.27
	NDCC Seniors Room (max 3 hours)	Hourly		\$ 42.03	\$ 1.47	\$ 5.46	\$ 48.96
	Ayr Community Centre Hall (greater than 3 hours reserved)	Block		\$ 420.25	\$ 14.71	\$ 54.63	\$ 489.59
	Ayr Community Centre Hall (max 3 hours)	Hourly		\$ 31.52	\$ 1.10	\$ 4.10	\$ 36.72
	Ayr Community Centre Event Room (max 3 hours)	Hourly		\$ 21.01	\$ 0.74	\$ 2.73	\$ 24.48
NOTE:	Affiliation Policy - Hall Rentals (Other than MacNeil Hall or activity with special events permit)						
	Township Resident or Organization - NDCC or Ayr Community Centre Arena Floor	Hourly		\$ 42.03	\$ 1.47	\$ 5.65	\$ 49.15
	Non-Township Resident / Organization - NDCC or Ayr Community Centre Arena Floor	Hourly		\$ 47.39	\$ 1.66	\$ 6.38	\$ 55.42

ICE RENTALS**(all ice rentals for 2017 effective June 1st)**

Township Minor Sports Organizations - Prime Hours (Monday to Friday, 5 pm to 10 pm and Saturday & Sunday, 8 am to 10 pm)	Hourly		\$ 157.40	\$ 6.00	\$ 21.24	\$ 184.65
Township Adult Prime Hours (Monday to Friday, 5 pm to 10 pm and Saturday & Sunday, 8 am to 10 pm)	Hourly		\$ 210.49	\$ 8.00	\$ 28.40	\$ 246.90
Non-Township Prime Hours (Monday to Friday, 5 pm to 10 pm and Saturday & Sunday, 8 am to 10 pm)	Hourly		\$ 237.21	\$ 10.00	\$ 32.14	\$ 279.34
Township - Daytime (Monday - Friday, 7 am to 5 pm)	Hourly		\$ 113.94	\$ 8.00	\$ 15.85	\$ 137.79
Non-Township - Daytime (Monday - Friday, 7 am to 5 pm)	Hourly		\$ 128.34	\$ 10.00	\$ 17.98	\$ 156.33
Township - Early Bird (Saturday & Sunday, 6 am to 8 am)	Hourly		\$ 113.94	\$ 8.00	\$ 15.85	\$ 137.79
Non-Township - Early Bird (Saturday & Sunday, 6 am to 8 am)	Hourly		\$ 128.34	\$ 10.00	\$ 17.98	\$ 156.33
Township - Late night (Monday to Sunday, 10 pm - 12 Midnight)	Hourly		\$ 189.90	\$ 8.00	\$ 25.73	\$ 223.63
Non-Township - Late night (Monday to Sunday, 10 pm - 12 Midnight)	Hourly		\$ 214.01	\$ 8.00	\$ 28.86	\$ 250.87
Township - Spring Ice (April 1st to May 31st)	Hourly		\$ 157.40	\$ 8.00	\$ 21.50	\$ 186.91
Non-Township - Spring Ice (April 1st to May 31st)	Hourly		\$ 177.40	\$ 10.00	\$ 24.36	\$ 211.76
Public Skating	Per Person		\$ 2.65		\$ 0.35	\$ 3.00
Public Skating	Per Family (4 or more)		\$ 9.07		\$ 1.18	\$ 10.25
Ticket Ice	Per Use Per Person		\$ 9.98		\$ 1.30	\$ 11.28
Ticket Ice	Monthly Per Person		\$ 72.79		\$ 9.46	\$ 82.25
Ticket Ice	3 Month Pass Per Person		\$ 169.85		\$ 22.08	\$ 191.93

NOTES	Category / Business Item	Unit	Minimum Fee	Effective for January 1/17			
				Fees	Capital Reserve	HST	Total Fee
	Ticket Ice	5 Month Pass Per Person		\$ 291.17		\$ 37.85	\$ 329.02
	Power Skating	Per Use Per Person		\$ 9.98		\$ 1.30	\$ 11.28
	Shinny	Per Use Per Person		\$ 9.98		\$ 1.30	\$ 11.28
A	Ice Rate for Returned Ice - if Booked within 48 hours of use	PER NOTE BELOW		50% of Regular Rate			50% of Regular Rate
	Birthday Party - ICE & Room Rental - 1 Hour Ice; Up to 3 Hours for the room. The Room will be the Event Room at the NDCC and the Community Hall at the ACC			\$ 200.00	\$ 10.00	\$ 27.30	\$ 237.30
	Wedding Photos	Per Use		\$ 107.10		\$ 13.92	\$ 121.02
	Township - Picnic Shelter - max 4 hours (includes 4 picnic tables)	Per Use		\$ 76.50		\$ 9.95	\$ 86.45
	Non-Township - Picnic Shelter - max 4 hours (includes 4 picnic tables)	Per Use		\$ 127.50		\$ 16.58	\$ 144.08
	Township - Picnic Shelter - max 4 hours (includes 8 picnic tables)	Per Use		\$ 127.50		\$ 16.58	\$ 144.08
	Non-Township - Picnic Shelter - max 4 hours (includes 8 picnic tables)	Per Use		\$ 178.50		\$ 23.21	\$ 201.71
	All other Park Rentals / Festivals / Events - per day (excludes staffing)	Per Use if staff required - @ cost + 10%		\$ 1,734.00		\$ 225.42	\$ 1,959.42

PARK RENTALS

NOTES	Category / Business Item	Unit	Minimum Fee	Fees	Effective for January 1/17			
					Capital Reserve	HST	Total Fee	
BALL DIAMONDS	Township - Adult (per game or practice) - hourly	Hourly		\$ 34.01	\$ 5.00	\$ 5.07	\$ 44.09	
	Township - Adult with lights (per game or practice) - hourly	Hourly		\$ 72.84	\$ 7.50	\$ 10.44	\$ 90.78	
	Non-Township - Adult (per game or practice) - hourly	Hourly		\$ 37.31	\$ 10.00	\$ 6.15	\$ 53.46	
	Non-Township - Adult with lights (per game or practice) - hourly	Hourly		\$ 80.12	\$ 10.00	\$ 11.72	\$ 101.84	
	Tournament - Adults (per diamond per day)	Per Day		\$ 135.54	\$ 10.00	\$ 18.92	\$ 164.46	
	Tournament - Adult (per diamond per day) with lights	Per Day		\$ 162.67	\$ 15.00	\$ 23.10	\$ 200.77	
	Township Minor Sports Organizations - Softball - for Season	Season		\$ 4,000.00		\$ 520.00	\$ 4,520.00	
	Non-Township Minor Sports (per game or practice) - hourly	Per Day		\$ 31.05	\$ 10.00	\$ 5.34	\$ 46.39	
	Non-Township Minor Sports with lights (per game or practice) - hourly	Hourly		\$ 68.31	\$ 10.00	\$ 10.18	\$ 88.49	
	Tournament - Minor Sports (per diamond per day)	Per Day		\$ 112.95	\$ 5.00	\$ 15.33	\$ 133.28	
	Tournament - Minor Sports (per diamond per day) with lights	Per Day		\$ 135.56	\$ 7.50	\$ 18.60	\$ 161.66	
	Concession Stand with tournament (per day) (operated by tournament organizer)	Per Day		\$ 105.07		\$ 13.66	\$ 118.73	
	Concession Stand with tournament - liquor license (per day) (operated by tournament organizer)	Per Day		\$ 178.50		\$ 23.21	\$ 201.71	
	SOCCER PITCHES	Township Minor Sports Organizations - Soccer - for Season	For Season		\$ 6,900.00		\$ 897.00	\$ 7,797.00
Township - Adult (per practice or game) - hourly		Hourly		\$ 22.61	\$ 5.00	\$ 3.59	\$ 31.20	
Non-Township - Adult (per practice or game) - hourly		Hourly		\$ 46.22	\$ 7.50	\$ 6.98	\$ 60.70	
Non-Township - Minor Sport (per practice or game) - hourly		Hourly		\$ 24.87	\$ 7.50	\$ 4.21	\$ 36.58	
COWAN SOCCER PITCHES (Irrigated Fields Only)		Township - Adult (per practice or game) - hourly	Hourly		\$ 63.36	\$ 7.50	\$ 9.21	\$ 80.07
	Non-Township - Adult (per practice or game) - hourly	Hourly		\$ 76.03	\$ 10.00	\$ 11.18	\$ 97.21	
	Non-Township - Minor Sport (per practice or game) - hourly	Hourly		\$ 13.95	\$ 10.00	\$ 3.11	\$ 27.06	
	Township - Adult with lights (per practice or game) - hourly	Hourly		\$ 75.66	\$ 12.50	\$ 11.46	\$ 99.62	
	Non-Township - Adult with lights (per practice or game) - hourly	Hourly		\$ 81.99	\$ 12.50	\$ 12.28	\$ 106.78	
	Tournament - Adult (pitch per day)	Per Day		\$ 95.78	\$ 12.50	\$ 14.08	\$ 122.35	
	Tournament - Adult (per pitch per day) with lights	Per Day		\$ 126.70	\$ 15.00	\$ 18.42	\$ 160.12	
	Tournament - Minor Sport (pitch per day)	Per Day		\$ 76.03	\$ 12.50	\$ 11.51	\$ 100.04	
	Tournament - Minor Sport (pitch per day) with lights	Per Day		\$ 121.42	\$ 15.00	\$ 17.73	\$ 154.16	
	Concession Stand with Tournament (per day) (operated by tournament organizer)	Per Day		\$ 105.07		\$ 13.66	\$ 118.73	
	Concession Stand with Tournament - liquor license (per day) (operated by tournament organizer)	Per Day		\$ 178.50		\$ 23.21	\$ 201.71	
	ADVERTISING PROGRAM	NDCC Minor Sport Licensing Fee - Hockey Board Panel (each)	Per Season		\$ 204.00		\$ 26.52	\$ 226.52
		NDCC Hockey Boards - Direct Lease - Hockey Board Panel (each) (1 season rate)	Per Season		\$ 306.00		\$ 39.78	\$ 339.00
NDCC Hockey Boards - Direct Lease - Hockey Board Panel (each) (2 season rate)		Per Season		\$ 280.50		\$ 36.47	\$ 310.75	
NDCC Hockey Boards - Direct Lease - Hockey Board Panel (each) (3 season rate)		Per Season		\$ 255.00		\$ 33.15	\$ 282.50	
NDCC Glass Advertising Decals - Penalty Boxes / Score Timer Box		Per Season		\$ 306.00		\$ 39.78	\$ 339.00	
NDCC Glass Advertising Decals - Visitor Bench		Per Season		\$ 306.00		\$ 39.78	\$ 339.00	
NDCC Glass Advertising Decals - Home Bench		Per Season		\$ 306.00		\$ 39.78	\$ 339.00	
NDCC Scoreclock- Panels (each panel / season)		Per Season		\$ 306.00		\$ 39.78	\$ 339.00	
NDCC Scoreclock - Underside Panel (each panel / season)		Per Season		\$ 765.00		\$ 99.45	\$ 847.50	
NDCC On-Ice Logo (per season)		Per Season		\$ 1,020.00		\$ 132.60	\$ 1,130.00	
ACC On-Ice Logo (per season)		Per Season		\$ 918.00		\$ 119.34	\$ 1,017.00	
ACC Hockey Boards - Direct Lease - Hockey Board Panel (each) (1 season rate)		Per Season		\$ 255.00		\$ 33.15	\$ 282.50	
ACC Hockey Boards - Direct Lease - Hockey Board Panel (each) (2 season rate)		Per Season		\$ 229.50		\$ 29.84	\$ 254.25	

		Effective for January 1/17					
NOTES	Category / Business Item	Unit	Minimum Fee	Fees	Capital Reserve	HST	Total Fee
D	ACC Hockey Boards - Direct Lease - Hockey Board Panel (each) (3 season rate)	Per Season		\$ 204.00		\$ 26.52	\$ 226.00
E	Zamboni - Magnetic Panels or Vehicle Wrap (1 season rate)	Per Season		\$ 1,020.00		\$ 132.60	\$ 1,130.00
D	Cowan Park Soccer - Perimeter Fence - Display Panel (each) (1 season rate)	Per Season		\$ 255.00		\$ 33.15	\$ 282.50
D	Schmidt & Victoria Park Baseball - Outfield Fence - Display Panel (each) (1 season rate)	Per Season		\$ 255.00		\$ 33.15	\$ 282.50
	Sponsorship - Free Public Skating	Per Session		\$ 204.00		\$ 26.52	\$ 230.52

- NOTES**
- A** When Ice is not booked or returned by a user, it may be re-rented at 50% of the regular ice cost, if the rental is under 48 hours before the actual usage time.
 - B** Limit of two games
 - C** Invoiced to Minor Sports Orgs
 - D** Design & Production - Owner
 - E** Design, Production & Install Owner

								Effective for January 1/17	
NOTES	Category / Business Item	Unit	Minimum Fee	Fees	Capital Reserve	HST	Total Fee		
<u>SCHEDULE 'B' -BUILDING SERVICES</u>									
GROUP A & B									
ASSEMBLY, INSTITUTIONAL									
	Building Shell Only	Per SQ FT		\$ 2.12		N/A	\$ 2.12		
	Building Finished	Per SQ FT		\$ 2.30		N/A	\$ 2.30		
	Alterations/Renovations	Per SQ FT		\$ 0.45		N/A	\$ 0.45		
	Portable Classroom	Flat Fee		\$ 300.00		N/A	\$ 300.00		
GROUP C									
RESIDENTIAL									
1	Single, Semi-Detached, Duplex, Townhouse Dwellings including additions	Per SQ FT		\$ 1.25		N/A	\$ 1.25		
2	Apartment Building - classified as Part 3 in OBC	Per SQ FT		\$ 1.32		N/A	\$ 1.32		
	Alterations / Renovations including basement space	Per SQ FT		\$ 0.46		N/A	\$ 0.46		
	Mobile Homes/ Manufactured Homes	Flat Fee		\$ 900.00		N/A	\$ 900.00		
3	Detached Garages, Storage Sheds & Other Accessory Structures	Per SQ FT		\$ 0.40		N/A	\$ 0.40		
3	Detached Garages, Storage Sheds & Other Accessory Structures	Flat Fee		\$ 160.00		N/A	\$ 160.00		
	Decks, Covered Porches	Flat Fee		\$ 160.00		N/A	\$ 160.00		
	Pools (above or below grade)	Flat Fee		\$ 160.00		N/A	\$ 160.00		
4	Lot Grading Fee			\$ 145.00		N/A	\$ 145.00		
5	Lot Grading Fee - Peer Review			\$ 535.00		N/A	\$ 535.00		
6	Refundable Final Occupancy Permit			\$ 1,500.00		N/A	\$ 1,500.00		
GROUP D & E									
BUSINESS, PERSONAL SERVICES & MERCANTILE									
2	Building Shell Only	Per SQ FT		\$ 1.55		N/A	\$ 1.55		
	Building Finished	Per SQ FT		\$ 1.39		N/A	\$ 1.39		
	Alterations/Renovations	Per SQ FT		\$ 0.67		N/A	\$ 0.67		
GROUP F									
INDUSTRIAL									
	Building Shell Only	Per SQ FT		\$ 0.80		N/A	\$ 0.80		
	Building Finished	Per SQ FT		\$ 0.87		N/A	\$ 0.87		
	Alterations/Renovations	Per SQ FT		\$ 0.55		N/A	\$ 0.55		
FARM BUILDINGS									
	New Construction / Additions	Per SQ FT		\$ 0.38		N/A	\$ 0.38		
	Farm Building Alteration / Renovations	Per SQ FT		\$ 0.28		N/A	\$ 0.28		
	Silos / Grain Bins	Flat Fee		\$ 250.00		N/A	\$ 250.00		
	Manure Tanks	Flat Fee		\$ 370.00		N/A	\$ 370.00		
PLUMBING									
	Urban or Settlement Area - Each Service Connection (water / sanitary)	Flat Fee		\$ 128.00		N/A	\$ 128.00		
	Drain Service Connection Less Than (<) 100 mm diameter	Flat Fee		\$ 128.00		N/A	\$ 128.00		
	Drain Service Connection Greater Than (>) 100 mm diameter	Flat Fee		\$ 140.00		N/A	\$ 140.00		
	Fixture, Vented Trap or Floor Drain	Each		\$ 11.00		N/A	\$ 11.00		
	Manhole, Roof Drain, Catch Basin or Area Drain	Each		\$ 37.00		N/A	\$ 37.00		
	Backflow Preventer	Flat Fee		\$ 75.00		N/A	\$ 75.00		
	Each Site Service (Water/Sanitary/Storm)	Per Linear FT		\$ 0.75		N/A	\$ 0.75		
SEPTIC SYSTEMS									
	New Septic System	Flat Fee		\$ 745.00		N/A	\$ 745.00		
	Tank Replacement / Alteration to Existing System	Flat Fee		\$ 430.00		N/A	\$ 430.00		
	Mandatory Re-Inspection Fee	Flat Fee		\$ 160.00		N/A	\$ 160.00		

		Effective for January 1/17					
NOTES	Category / Business Item	Unit	Minimum Fee	Fees	Capital Reserve	HST	Total Fee
OTHER / MISCELLANEOUS	7 Construction Initiated Prior to Issuance of Building Permit	See Note Below for Action Required				Y - To Admin. Fee	See Note Below
	Administration Fee for Research, Investigation & Review	Per Hour		\$ 70.00		\$ 9.10	\$ 79.10
	Renewal or Transfer of Building Permit	Flat Fee		\$ 125.00		N/A	\$ 125.00
	Second Suite Review & Inspection	Flat Fee		\$ 375.00		N/A	\$ 375.00
	Temporary Tents, Air Supported Structures	Flat Fee		\$ 255.00		N/A	\$ 255.00
	Commercial Cooking Exhaust Systems, Spray Booths, Dust Collectors	Flat Fee		\$ 190.00		N/A	\$ 190.00
	Conditional / Foundation Permit	Per SQ FT		\$ 0.17		N/A	\$ 0.17
	Revisions / Review of Additional Plans	Flat Fee		\$ 150.00		N/A	\$ 150.00
	WETT Inspection/ Wood Burning Appliance or Wood Burning Stove	Flat Fee		\$ 110.00		N/A	\$ 110.00
	Exterior Facade Replacement	Per SQ FT		\$ 0.06		N/A	\$ 0.06
	Fire Alarm / Mag-Lock Systems & Hold Open Devices	Each Item		\$ 20.00		N/A	\$ 20.00
	New Fire Alarm System	Flat Fee		\$ 190.00		N/A	\$ 190.00
	Alterations to Existing Fire Alarm System	Flat Fee		\$ 190.00		N/A	\$ 190.00
	New Sprinkler System or New Standpipe System	Flat Fee		\$ 190.00		N/A	\$ 190.00
	Alterations to Existing Sprinkler System or Existing Standpipe System	Flat Fee		\$ 190.00		N/A	\$ 190.00
	Change of Use Permit (with no renovations/ alterations)	Flat Fee		\$ 190.00		N/A	\$ 190.00
	Retaining Wall	Per Linear FT		\$ 3.30		N/A	\$ 3.30
	All Designated Structure (not listed elsewhere in the Schedule)	Flat Fee		\$ 380.00		N/A	\$ 380.00
	Exterior Barrier Free Ramp	Flat Fee		\$ 75.00		N/A	\$ 75.00
	In-Rack Storage System	Per SQ FT		\$ 0.40		N/A	\$ 0.40
	Structural Sign	Flat Fee		\$ 95.00		N/A	\$ 95.00
	Solar Collector - Part 9 Residential	Flat Fee		\$ 115.00		N/A	\$ 115.00
	Sollar Collector - all other application types	Flat Fee		\$ 355.00		N/A	\$ 355.00
	8 Fees For Items Not Specifically Listed in the Schedule	Base Fee		\$ 50.00		N/A	\$ 50.00
	8 Fees For Items Not Specifically Listed in the Schedule	Per 1,000 Construction Value		\$ 14.75		N/A	\$ 14.75
	Alternative Solutions - Within Scope of Part 9	Flat Fee		\$ 500.00		N/A	\$ 500.00
	Alternative Solutions - Within Scope of Part 3	Flat Fee		\$ 1,000.00		N/A	\$ 1,000.00

DEMOLITION	9 All Categories - Demolition	Base Fee		\$ 205.00		N/A	\$ 205.00
		Per SQ FT		\$ 0.04		N/A	\$ 0.04

CIVIC ADDRESSING	New Municipal address sign, post and installation			\$ 51.00		\$ 6.63	57.63
	Replacement Sign			\$ 30.60		\$ 3.98	34.58
	Replacement Post			\$ 30.60		\$ 3.98	34.58
	Installation of replacement sign and/or post			\$ 61.20		\$ 7.96	69.16

SITE ALTERATION	Site Alteration	Per Cubic Metre of Fill		\$ 3.00		N/A	\$3 per cubic metre of fill
		NOTES	Where the intended calculation includes the use of Fill in a quantity exceeding 1,000 cu.metres a certified cheque or irrevocable Letter of Credit must be submitted in the amount being the greater of:				
			1) fifty percent (50%) of the total estimated cost of the proposed alteration as determined by the Township or				
			2) \$5,000				

- NOTES**
- 1 Includes attached garage
 - 2 Includes underground parking areas
 - 3 If the per sq.ft. fee does not exceed the flat fee amount then the flat fee shall be utilized as the base price to be levied
 - 4 This Grading Fee amount is applicable when the building level drawing is in compliance with the Subdivision/ Master Grading Plan or in an infill situation or rural area where a P.Eng.certifies the building level drawing at the building permit stage.
 - 5 This Grading Fee amount is applicable when the building level drawing is not in compliance with the Subdivision / Site Plan Master Grading Plan or when a peer review engineering assessment is required.
 - 6 The Refundable Occupancy Deposit will be returned to the Owner or Applicant upon the issuance of final completion and sign-off on the lot grading / drainage by a qualified individual, and all other relevant matters are addressed in substantive conformance with the Ontario Building Code.
 - 7 Two (2) times the Applicable Fee Category(s) plus and Administration Fee of \$160. The Administration fee is HST Applicable.
 - 8 \$50 base fee plus \$14.75 per \$1,000 construction value.
 - 9 If the per square feet fee does not exceed the flat fee amount then the flat fee shall be the base price to be levied.

Effective for January 1/17
Capital Reserve

NOTES

Category / Business Item

Unit

Minimum Fee

Fees

HST

Total Fee

SCHEDULE 'C' - PUBLIC WORKS**TEMPORARY ROAD CLOSURE**

Temporary Road Closures - Community / Neighbourhood Events with Road Closure Permit							
a) Permit Fee			\$	91.80		N/A	\$ 91.80
b) Barricades & Supply of Re-Routing Signs	For each item delivered to site		\$	5.10		\$ 0.66	\$ 5.76
c) Closure Advertising	Cost Plus 11% Admin Fee					On 11% Admin Only.	Cost Plus 11% Admin Fee

ROAD OCCUPANCY PERMIT

Road Right-of-Way Occupancy Permit (does not include Region)							
a) With Municipal Access Agreement or Municipal Franchise Agreement (Utility Companies)	Per Occurance		\$	81.60		N/A	\$ 81.60
b) No Municipal Access Agreement	Per Occurance		\$	204.00		N/A	\$ 204.00
c) Road Occupancy Permit Renewal	Per Renewal		\$	51.00		N/A	\$ 51.00
i) d) Contractor - temporary storage of equipment / material	Per Day		\$	45.90		N/A	\$ 45.90

MUNICIPAL CONSENT

Municipal Consent Application Fee (does not include Region)			\$	204.00		N/A	200.00
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ADMINISTRATION

Research or Search for a File	Per Hour		\$	81.60		\$ 10.61	\$ 92.21
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DAMAGE & CALL OUT SERVICE

Damage to Township Infrastructure & Assets Arising from Issuance of Road Occupancy Permit							
	First Hour of Service		\$	450.00		\$ 58.50	508.50
	Each Subseq. 1/2 HR		\$	225.00		\$ 29.25	254.25
	PLUS 100% of Repair/Replacement expenses incurred by the Township Infrastructure & Assets					N/A	PLUS 100% of Repair/Replacement expenses incurred by the Township Infrastructure & Assets

Damage to Township Infrastructure & Assets Arising from Motor Vehicle Accident							
	First Hour of Service		\$	450.00		\$ 58.50	508.50
	Each Subseq. 1/2 HR		\$	225.00		\$ 29.25	254.25
	PLUS 100% of Repair/Replacement expenses incurred by the Township Infrastructure & Assets					N/A	PLUS 100% of Repair/Replacement expenses incurred by the Township Infrastructure & Assets

Collection of Roadside Waste Materials & Debris (illegal dumping)	First Hour of Service		\$	450.00		\$ 58.50	508.50
	Each Subseq. 1/2 HR		\$	225.00		\$ 29.25	254.25

ii) Charge Back Rate for Maintenance of Subdivision Roads Not Yet Assumed	Basic Maintenance Charge Per Township Equipment being called to the Site - per event		\$	100.00		\$ 13.00	113.00
ii)	In addition to the Per Site Visit - a Maintenance charge for Each Visit to the Site for Maintenance - snow plowing/ sanding - per event		\$	135.00		\$ 17.55	152.55

REFUNDABLE DEPOSITS

NOTES	Category / Business Item	Unit	Minimum Fee	Effective for January 1/17			
				Fees	Capital Reserve	HST	Total Fee
iii)	Entrance / Culvert Permit- Refundable Deposit - (No Municipal Access Agreement)			\$ 2,500.00		N/A	\$ 2,500.00
iii)	Road Cut Permit - Refundable Deposit - (No Municipal Access Agreement)			\$ 5,000.00		N/A	\$ 5,000.00
iii)	Curb Cut Permit - Refundable Deposit (No Municipal Access Agreement)			\$ 1,500.00		N/A	\$ 1,500.00
iii)	Boulevard & Sidewalk - Refundable Deposit - (No Municipal Access Agreement)			\$ 900.00		N/A	\$ 900.00
iii)	Boulevard -Refundable Deposit - (No Municipal Access Agreement)			\$ 500.00		N/A	\$ 500.00
iii)	Driveway Ramp Refundable Deposit - (No Municipal Access Agreement)			\$ 1,200.00		N/A	\$ 1,200.00

- NOTES**
- i) If the Township is called out to the site where equipment / materials are stored within the Municipal right-of-way for inspection and/or to place additional safety / warning devices then a service call out fee for the 1st hour of service; a charge for each subsequent half hour period will be invoiced by the Township against the Contractor
 - ii) Each visit to Subdivision Roads for Maintenance will be recorded by the Director of Public Work and given to the Treasurer who will record against the Refundable Deposit for the Subdivision. The Applicant will provide a Refundable Deposit prior to the issuance of the respective Permit. This Deposit will be held on account by the Township to ensure that the Municipal property is properly restored with no damages to the satisfaction of the Township. In the event that there are any deficiencies to the Municipal infrastructure and/or asset, the Township will draw upon the Deposit to complete any necessary restorative work to the Municipality's infrastructure and/or assets. The residual of the Deposit will be returned to the Applicant.
 - iii)

NOTES	Category / Business Item	Unit	Minimum Fee	Effective for January 1/17			
				Fees	Capital Reserve	HST	Total Fee
<u>SCHEDULE 'D' - FIRE DEPARTMENT</u>							
FALSE ALARMS	Responding to nuisance fire alarms						
	First 2 false alarms in the previous 12 month period			nil	N/A	nil	
	Each alarm in excess of 2 in the previous 12 month period			\$ 450.00	\$ 58.50	508.50	
	Response to a false alarm as a result of work being performed on an alarm system			\$ 450.00	\$ 58.50	508.50	
INSPECTIONS AND REPORTS	Inspection for any other purpose than one initiated by the Fire Department as per legislation / regulation			\$ 158.10	\$ 20.55	178.65	
	A Report for any purpose other than one initiated by the Fire Department			\$ 158.10	\$ 20.55	178.65	
	A File Search for any purpose other than one initiated by the Fire Department			\$ 76.50	\$ 9.95	86.45	
OPEN FIRE - BURNING	Burn Permit			N/A	N/A	N/A	
	For responding to an unapproved fire where no burn permit was attained						
	a) 1st hour per fire department apparatus	Note this matches MTO RATE		\$ 450.00	\$ 58.50	508.50	
	b) for each additional half hour per fire department apparatus	Note this matches MTO RATE		\$ 225.00	\$ 29.25	254.25	
	For responding to an fire where a burn permit is issued by there is a failure to adhere to permit requirements						
	a) 1st hour per fire department apparatus	Note this matches MTO RATE		\$ 450.00	\$ 58.50	508.50	
b) for each additional half hour per fire department apparatus	Note this matches MTO RATE		\$ 225.00	\$ 29.25	254.25		
NON-RESIDENT VEHICLE ACCIDENTS	Fire Dept response to a fire, motor vehicle accident or spill charged to the owner of vehicle: non-resident						
	a) 1st hour per fire department apparatus	Note this matches MTO RATE		\$ 450.00	\$ 58.50	508.50	
	b) for each additional half hour per fire department apparatus	Note this matches MTO RATE		\$ 225.00	\$ 29.25	254.25	
RESPONSE TO PROVINCAL HIGHWAYS	Fire Dept response to any motor vehicle accident, fire or incident						
	a) 1st hour per fire department apparatus	Note this matches MTO RATE		\$ 450.00	\$ 58.50	508.50	
	b) for each additional half hour per fire department apparatus	Note this matches MTO RATE		\$ 225.00	\$ 29.25	254.25	
FIRE ROUTE REVIEW & APPROVAL	Review and approval through Site Plan Control process			\$ 81.60	\$ 10.61	92.21	

NOTES	Category / Business Item	Unit	Minimum Fee	Fees	Effective for January 1/17				
					Capital Reserve	HST	Total Fee		
<u>SCHEDULE 'E' - ADMINISTRATION</u>									
SIGNAGE	Portable Sign Permit			\$	75.00		N/A	\$	75.00
	Portable Sign (paid per month) in addition to Portable Sign Permit Fee of \$75.00	Monthly		\$	50.00		N/A		\$75 plus monthly fee of \$50
	Portable Sign Shared by two Operators (paid per month) + Portable Sign Permit Fee of \$75.00	Monthly		\$	75.00		N/A		\$75 plus monthly fee of \$75
	Billboard Signage (paid per year)	Annual		\$	400.00		N/A	\$	400.00
	Variance from Sign By-law Provisions			\$	150.00		N/A	\$	150.00
DOG TAGS	Before May 1st	Per Tag		\$	22.00		N/A	\$	22.00
	Before May 1st - senior	Per Tag		\$	11.00		N/A	\$	11.00
	Before May 1st - each additional dog	Per Tag		\$	22.00		N/A	\$	22.00
	After May 1st	Per Tag		\$	32.00		N/A	\$	32.00
	Replacement Tag	Per Tag		\$	3.00		N/A	\$	3.00
	Kennel License	Per Licence		\$	175.00		N/A	\$	175.00
TAXES	Tax certificate			\$	50.00		N/A	\$	50.00
	Tax arrears history report or letter			\$	50.00		N/A	\$	50.00
	Tax Letter - 1 year only			\$	5.00		N/A	\$	5.00
TAX REGISTRATION	Administration Fee - Registered Letter			\$	500.00		N/A	\$	500.00
TAX SALE	Administration fee	Per Property		\$	500.00		N/A	\$	500.00
	Process - to close or sell	Cost Plus 20% Admin Fee			legal cost + 20% Administration		On 20% Admin Only.		Cost Plus 20% Admin Fee
COLLECTION FEES	Bank returned item charge (NSF)			\$	45.00		N/A	\$	45.00
	Finance Department item search			\$	50.00		\$ 6.50	\$	56.50
	Small claims court				legal cost + 20% Administration		On 20% Admin Only.		Cost Plus 20% Admin Fee
	Baliff				legal cost + 20% Administration		On 20% Admin Only.		Cost Plus 20% Admin Fee
LOTTERY	License	Value of Prizes			3%				3%
	minimum charge			\$	5.00		N/A	\$	5.00
PHOTOCOPIES	Photocopies per page (letter & legal size)			\$	0.50		\$ 0.07	\$	0.57
	Photocopies per page - colour (letter & legal size)			\$	0.60		\$ 0.08	\$	0.68
	Photocopies per page (ledger size)			\$	0.75		\$ 0.10	\$	0.85
	Photocopies per page - colour (ledger size)			\$	0.85		\$ 0.11	\$	0.96
FREEDOM OF INFORMATION REQUEST	Application Fee (includes 1/2 hour of staff time)			\$	15.00		\$ 1.95	\$	16.95
	Staff research time after first 1/2 hour	Per one half (1/2) hour		\$	21.20		\$ 2.76	\$	23.96
LIQUOR LICENSE LETTER	Letter			\$	15.00		\$ 1.95	\$	16.95
SECOND SUITE - LICENCING	Initial Application - Registration of Second Suite			\$	75.00		N/A	\$	75.00
	Renewal			\$	25.00		N/A	\$	25.00

NOTES	Category / Business Item	Unit	Minimum Fee	Effective for January 1/17			
				Fees	Capital Reserve	HST	Total Fee
<u>SCHEDULE 'F' - PLANNING & DEVELOPMENT ENGINEERING</u>							
CONSENT	Creation of New Lot	Flat Fee		\$ 1,685.00		N/A	\$ 1,685.00
	2nd & subsequent applications	Flat Fee		\$ 755.00		N/A	\$ 755.00
	All Other Types of Consent Applications	Flat Fee		\$ 1,285.00		N/A	\$ 1,285.00
	Admin Approval Fee - New Lot (Condition)	Flat Fee		\$ 295.00		N/A	\$ 295.00
	Admin Approval Fee - Other (Condition)	Flat Fee		\$ 185.00		N/A	\$ 185.00
	2nd or Additional Public Meeting	Flat Fee		\$ 825.00		N/A	\$ 825.00
	Recirculation of File to Agencies	Flat Fee		\$ 450.00		N/A	\$ 450.00
	Change to a Condition of Provisional Approval	Flat Fee		\$ 665.00		N/A	\$ 665.00
	Preparation of Development Agreement as Condition	Flat Fee		\$ 2,250.00		N/A	\$ 2,250.00
	Cash-in-lieu of Parkland - Residential	Per Lot		\$ 4,750.00		N/A	\$ 4,750.00
	Cash-in-lieu of Parkland - Commercial/Industrial Unserviced	Per Acre		\$ 1,700.00		N/A	\$ 1,700.00
	Cash-in-lieu of Parkland - Commercial/Industrial Serviced	Per Acre		\$ 2,900.00		N/A	\$ 2,900.00
MINOR VARIANCE	Application	Flat Fee		\$ 1,285.00		N/A	\$ 1,285.00
	2nd or Additional Public Meeting	Flat Fee		\$ 825.00		N/A	\$ 825.00
	Recirculation of File to Agencies	Flat Fee		\$ 450.00		N/A	\$ 450.00
ZONING BY-LAW	a) Amend to Residential (Lot Type - Single, Semi or Duplex)	Flat Fee		\$ 3,000.00		N/A	\$ 3,000.00
	a) Amend to Multiple Residential or Multiple Residential Zone Classes	Flat Fee		\$ 5,300.00		N/A	\$ 5,300.00
	a) Amend to Mixed Use	Flat Fee		\$ 5,300.00		N/A	\$ 5,300.00
	a) Amend to Commercial	Flat Fee		\$ 5,300.00		N/A	\$ 5,300.00
	a) Amend to Industrial	Flat Fee		\$ 3,950.00		N/A	\$ 3,950.00
	a) Amend to Aggregate	Flat Fee		\$ 28,560.00		N/A	\$ 28,560.00
	a) Amend to Aggregate (Additional Use / Change of Use)	Flat Fee		\$ 5,800.00		N/A	\$ 5,800.00
	a) Amend to Institutional or Open Space	Flat Fee		\$ 3,950.00		N/A	\$ 3,950.00
	a) Amend to Agricultural	Flat Fee		\$ 3,000.00		N/A	\$ 3,000.00
	a) Amend to Waste Management	Flat Fee		\$ 28,560.00		N/A	\$ 28,560.00
	a) Temporary Use By-law	Flat Fee		\$ 3,950.00		N/A	\$ 3,950.00
	a) Extension to Temporary Use By-law	Flat Fee		\$ 3,950.00		N/A	\$ 3,950.00
	Release of Holding (-h) Symbol	Flat Fee		\$ 900.00		N/A	\$ 900.00
	2nd or Additional Public Meeting	Flat Fee		\$ 825.00		N/A	\$ 825.00
	Recirculation of File to Agencies	Flat Fee		\$ 450.00		N/A	\$ 450.00
OFFICIAL PLAN	a) Amendment - All Classifications	Flat Fee		\$ 9,415.00		N/A	\$ 9,415.00
	a) Where a Zone Change is processed in tandem with OPA	Flat Fee		\$ 7,060.00		N/A	\$ 7,060.00
	a) Exemption from Regional Approval	Flat Fee		\$ 10,200.00		N/A	\$ 10,200.00
	2nd or Additional Public Meeting	Flat Fee		\$ 825.00		N/A	\$ 825.00
	Recirculation of File to Agencies	Flat Fee		\$ 450.00		N/A	\$ 450.00
SITE PLAN	b) & f) Institutional & Industrial	Flat Fee		\$ 4,300.00		N/A	\$ 4,300.00
	b) & f) Commercial or Mixed Use	Flat Fee		\$ 7,200.00		N/A	\$ 7,200.00
	b) & f) Multiple Residential	Flat Fee		\$ 7,200.00		N/A	\$ 7,200.00
	Exemption from Site Plan Control	Flat Fee		\$ 900.00		N/A	\$ 900.00
	b) & f) Amendment to Existing Site Plan Agreement	Flat Fee		\$ 2,500.00		N/A	\$ 2,500.00
	Recirculation of File to Agencies (3rd and additional)	Flat Fee		\$ 450.00		N/A	\$ 450.00
	Administration of Executed Site Plan Control Agreement	Per Hour		\$ 118.00		\$ 15.34	\$ 133.34

NOTES	Category / Business Item	Unit	Minimum Fee	Effective for January 1/17				
				Fees	Capital Reserve	HST	Total Fee	
PART LOT CONTROL	For the 1st Lot / Unit Created	Per Lot Created		\$ 840.00		N/A	\$ 840.00	
	Each Additional Lot/Unit Created in Same Block	Per Lot Created		\$ 310.00		N/A	\$ 310.00	
SUBDIVISION	a) Plan of Subdivision - Residential & Mixed Use	Flat Fee		\$ 12,500.00		N/A	\$ 12,500.00	
	a) Plan of Subdivision - Industrial & Other	Flat Fee		\$ 9,150.00		N/A	\$ 9,150.00	
	Plan of Subdivision - Clearance Letter for Issuance of Final Approval	Per Lot/ Block/ Unit		\$ 25.00		N/A	\$ 25.00	
	2nd or Additional Public Meeting	Flat Fee		\$ 825.00		N/A	\$ 825.00	
	Change to a Condition of Draft Plan Approval	Flat Fee		\$ 1,100.00		N/A	\$ 1,100.00	
	Red-Line Revision to Draft Plan Approval	Flat Fee		\$ 1,100.00		N/A	\$ 1,100.00	
	Request to Extend Draft Plan Approval	Flat Fee		\$ 900.00		N/A	\$ 900.00	
	Preparation of a Model Home Agreement	Flat Fee		\$ 1,750.00		N/A	\$ 1,750.00	
	c) Preparation of a Pre-Servicing Agreement	Flat Fee		\$ 2,350.00		N/A	\$ 2,350.00	
	c) & a) Preparation of a Subdivision Agreement	Flat Fee		\$ 5,800.00		N/A	\$ 5,800.00	
	Amendment to a Subdivision Agreement	Flat Fee		\$ 3,250.00		N/A	\$ 3,250.00	
	Administration of Executed Subdivision Agreement	Per Hour		\$ 118.00		\$ 15.34	\$ 133.34	
	Cash-in-lieu of Parkland - Residential	Per Lot or Unit		Appraised Value		N/A	Appraised Value	
	Cash-in-lieu of Parkland - Commercial / Industrial	Per Lot or Unit		Appraised Value		N/A	Appraised Value	
	CONDOMINIUM	a) Plan of Condominium - Residential & Mixed Use	Flat Fee		\$ 12,500.00		N/A	\$ 12,500.00
		a) Plan of Condominium - Industrial & Other	Flat Fee		\$ 9,150.00		N/A	\$ 9,150.00
		Plan of Condominium - Clearance Letter for Issuance of Final Approval	Per Lot/ Block		\$ 25.00		N/A	\$ 25.00
2nd or Additional Public Meeting		Flat Fee		\$ 825.00		N/A	\$ 825.00	
Change of Condition of Draft Plan Approval / Condo Description		Flat Fee		\$ 1,100.00		N/A	\$ 1,100.00	
Red-Line Revision to Draft Plan Approval		Flat Fee		\$ 1,100.00		N/A	\$ 1,100.00	
Request to Extend Draft Plan Approval		Flat Fee		\$ 900.00		N/A	\$ 900.00	
Request to Except from Draft Plan of Condominium		Flat Fee		\$ 900.00		N/A	\$ 900.00	
Preparation of a Model Home Agreement		Flat Fee		\$ 1,750.00		N/A	\$ 1,750.00	
c) Preparation of a Pre-Servicing Agreement		Flat Fee		\$ 2,350.00		N/A	\$ 2,350.00	
c) & e) Preparation of a Condominium Agreement		Flat Fee		\$ 5,800.00		N/A	\$ 5,800.00	
Amendment to a Condominium Agreement		Flat Fee		\$ 3,250.00		N/A	\$ 3,250.00	
Administration of Executed Condominium Agreement		Per Hour		\$ 118.00		\$ 15.34	\$ 133.34	
Cash-in-lieu of Parkland - Residential		Per Lot or Unit		Appraised Value		N/A	Appraised Value	
Cash-in-lieu of Parkland - Commercial / Industrial		Per Lot or Unit		Appraised Value		N/A	Appraised Value	
MISCELLANEOUS		Green Energy Greater Than (>) 10 kW	Flat Fee		5,300.00		N/A	\$ 5,300.00
		Green Energy Less Than or Equal To (<=) 10 kW	Flat Fee		450.00		N/A	\$ 450.00
	2nd or Additional Public Meeting - Green Energy	Flat Fee		900.00		N/A	\$ 900.00	
	Telecommunications Tower	Flat Fee		5,300.00		N/A	\$ 5,300.00	
	2nd or Additional Public Meeting - Telecommunication Tower	Flat Fee		900.00		N/A	\$ 900.00	
	Pre-Consultation Fee (Minor Variance - if required as per CAO)	Flat Fee		90.00		N/A	\$ 90.00	
	Pre-Consultation Fee (all other planning applications)	Flat Fee		250.00		N/A	\$ 250.00	
	Administration Fee for Research, etc	Minimum Fee		105.00		\$ 13.65	\$ 118.65	
		For Each hour after first 2 hours		70.00		\$ 9.10	\$ 79.10	
	OMB Fee (payable to Minister of Finance)	Per Appeal		as per OMB		N/A	as per OMB	
	OMB Referral Fee (payable to Township)	Per Appeal		265.00		N/A	\$ 265.00	
	Encroachment Agreement	Flat Fee		2,150.00		N/A	\$ 2,150.00	
	Letter of Compliance	Flat Fee		105.00		N/A	\$ 105.00	
	d) Cultural Heritage Impact Assessment (CHIA)	Flat Fee		825.00		N/A	\$ 825.00	

NOTES	Category / Business Item	Unit	Minimum Fee	Fees	Effective for January 1/17		
					Capital Reserve	HST	Total Fee
REFUNDABLE DEPOSITS	a) Standard Planning Applications			\$ 5,000.00		N/A	\$ 5,000.00
	a) Complex Planning Applications			\$ 20,000.00		N/A	\$ 20,000.00
	e) Chargeable Recoveries - Subdivisions / Condominiums			10% value of Public Works		N/A	10% value of Public Works
	b) Site Plan Application Deposits			\$ 10,000.00		N/A	\$ 10,000.00
	f) Inspection Fees - Site Plans			\$ 3,500.00		N/A	\$ 3,500.00
	g) Administration Processing Fee			11% of Consultant Expense		Y	11% of Consultant Expense
	DOCUMENTS	Consolidated Official Plan			\$ 35.00		\$ 4.55
General Zoning By-law				\$ 20.00		\$ 2.60	\$ 22.60
Urban Design Guidelines				\$ 15.00		\$ 1.95	\$ 16.95
Development Status List				\$ 15.00		\$ 1.95	\$ 16.95

- Refundable Deposit is due with the submission of an Official Plan/ Zoning By-law Amendment or Plan of Subdivision/ Condominium application(s). Township Staff based upon the type complexity of the matter will determine whether the deposit will be a "standard" or "complex" amount. If at any time the Deposit held on account by the Township is reduced to a value of less than \$1,500 on a "standard" application, or \$3,000 on a "complex" application, Staff will request the Applicant to top up the Refundable Deposit to a value necessary to complete work on the file(s). All work will cease on the planning application (s) until such time as the Refundable Deposit Account is restored to a value satisfactory to the Township. All professional fees and disbursements associated with peer review or technical services associated with Legal, Engineering, Transportation, Hydrogeology, Environmental Sciences, Geotechnical, Noise & Vibration, Landscape Architecture and Urban Design disciplines (and other similar service) shall be withdrawn from the Refundable Deposit Account. The Township shall levy an Administration Processing Fee against the value of all expenses invoiced for peer review or technical services and withdraw these funds from the Refundable Deposit Account. Once all payments have been completed and the file(s) closed out, the residual of the Deposit Account will be refunded to the Applicant.
- The Applicant will provide a Refundable Deposit with the submission of a Site Plan Control Agreement. This Deposit will be held on account by the Township to cover expenses associated with peer review or technical services for Legal, Engineering, Transportation, Hydrogeology, Environmental Sciences, Geotechnical, Noise & Vibration, Landscape Architecture and Urban Design disciplines (and other similar services), and, the Administration Processing Fee. Once all payments have been completed and the file is closed out, the residual of the Deposit Account will be refunded to the Applicant.
- The Applicant will provide a Refundable Deposit in the amount of \$30,000 with the request to prepare a Subdivision / Condominium Agreement, or, a Pre-Servicing Agreement. This Deposit will be held on account by the Township to cover expenses associated with peer review or technical services for Legal, Engineering, Transportation, Hydrogeology, Environmental Sciences, Geotechnical, Noise & Vibration, Landscape Architecture and Urban Design disciplines (and other similar services) and the Administration Processing Fee. The Township will levy an Administration Processing Fee against the value of all expenses invoiced for peer review or technical services and withdraw these funds from the Refundable Deposit Account. Once all payments have been completed and the file(s) are closed out, the residual of the Deposit Account will be refunded to the Applicant. If at anytime the Deposit held on account by the Township is reduced to a value of \$5,000 (approximate), Staff will request the Applicant to top up the Refundable Deposit Account to a value necessary to complete work on the file. All work will cease on the Agreement until such time as the Refundable Deposit Account is restored to a value satisfactory to the Township.
- Refundable Deposit is due with the submission of a CHIA in the amount of \$5,000. This deposit will be held on account by the Township to cover expenses associated with peer review services of the CHIA, and, the Administration Processing Fee. Once all payments have been completed and the file(s) are closed out, the residual of the Deposit account will be refunded to the Applicant.
- In the Subdivision / Condominium Agreement, the Township will secure as cash the equivalent of 10% of the value of the "public works" to be held as a Refundable Deposit. The Township will payout all general administration, inspection fees & disbursements incurred by the Municipality through expenses associated with the Township's Legal, Engineering and/or Landscape Architecture consultants associated with the discharge of their duties as outlined in the Agreement. Further, the Township will recover all expenses associated with the four seasons maintenance services of the "public works", hydro-electricity charges incurred with the infrastructure & utility network, and, the time expended by Staff associated with the administration of the Agreement until such time as the Subdivision is assumed, or in the case of a Condominium, all works have been completed and commissioned consistent with the terms of the Agreement. If at anytime the Deposit held on account by the Township is reduced to a value of less than six (6) months of the projected expenses, the Applicant will be required to top up the Deposit Account to a value satisfactory to the Township. The valuation of the top up shall be representative of the projected overhead and the anticipated term left until all aspects of the Agreement have been completed. Upon all financial obligations and requirements as set out in the Agreement being completed to the satisfaction of the Township, the residual funds held in the Deposit Account shall be refunded to the Applicant.
- In the Site Plan Agreement, the Township will secure as cash a Refundable Deposit. The Township will pay out all inspection fees & disbursements incurred by the Municipality through expenses associated with the Township's Legal, Engineering and/or Landscaped Architecture consultants associated with the discharge of their duties as outlined in the Agreement, and, Staff's time associated with the administration of the Agreement. The Township shall also levy an Administration Processing Fee against all Legal and consultant services expenditures which shall be drawn from the Refundable Deposit Account. Upon all financial obligations and requirements as set out in the Agreement being completed to the satisfaction of the Township, the residual funds held in the Deposit Account shall be refunded to the Applicant.
- The Administration Processing Fee in the amount of 11% shall be applied against all professional fees and disbursements incurred by the Municipality associated with the processing / approval of a planning application, subdivision / condominium pre-servicing or or subdivision / condominium agreement, or, inspection services rendered for site plan agreements. The Fee levied against expenses incurred, net of HST valuation.