

PERMIT APPLICATION PROCESS

STEP 1

Application is received and deemed complete or incomplete and fees are paid.

STEP 2

Once an application is accepted as complete it will begin a time frame.
(The time frame does not include weekends or statutory holidays).

Residential 10 DAYS

(i.e. single family dwelling, sheds, garages)

Agricultural 15 DAYS

(i.e. farm buildings, manure tanks):

Industrial/ Commercial 20 DAYS

(i.e. retail businesses, warehouses, terminals):

STEP 3

Permit is issued within time frame. Applicant will receive Permit Package.

STEP 4

Inspections commence. Building Code requires building permit holder to notify Township of work completed. These notices are followed by mandatory inspections. The key stages of construction of will be on your issued permit. We require 24 hour notice when requesting an inspection.

STEP 5

Once the final inspection is approved and no deficiencies are found, the permit file is closed.