



DEMOLITION PERMIT REQUIREMENTS

Please submit this checklist with a complete application for permit approval.

| | |
|--|--------------------------|
| 1. Application for a permit to construct or demolish | <input type="checkbox"/> |
| 2. Supplemental permit information for demolition permits. | <input type="checkbox"/> |
| 3. Demolition permit information form environmental considerations. | <input type="checkbox"/> |
| 4. Two copies of Site Plan showing structure to be demolished. | <input type="checkbox"/> |
| 5. Commitment form for professional engineer. The applicant shall retain a professional engineer to undertake a general review of the project during the demolition process if: <ul style="list-style-type: none"> a. The building exceeds three story's in height or 600 m2 (6460 ft2) in building area, b. The building structure includes pre-tensioned or post-tensioned members, c. It is proposed that the demolition will extend below the level of the footings of any adjacent building and occur within the angle of repose of the soil, drawn from the bottom of such footings, or d. Explosives or a laser are used during the demolition. | <input type="checkbox"/> |

Notes

1. No person shall begin demolition of a building or any part of a building before the building has been vacated by the occupants, except where the safety of the occupants is not affected.
2. Where there are concerns raised by the Ministry of the Environment or Grand River Conservation Authority respecting the demolition, it is the applicant's full responsibility to resolve such concerns and obtain the necessary approvals.
3. Redevelopment allowance for demolition will not be credited to the property unless a demolition permit is applied for before a building permit.
4. Please ensure compliance with Zoning By-Law #689-83.
5. Decommissioning of wells must be done in accordance with Ministry of Environment requirements.



Demolition Permit Supplemental Information

Address of Building Demolition: _____
Building Area: _____ # of Storeys: _____
Date of Demolition: _____ Date Vacant: _____

The owner/applicant is required to have signed confirmation from the following organizations to verify utilities have been disconnected and the service provider has been notified:

| Organization | Address | Contact Information | Date | Signature |
|---|---|--|------|-----------|
| GrandBridge Energy | 39 Glebe Street Cambridge, ON N1R 5X6 | 519-621-3530 | | |
| Township of North Dumfries Public Works | 2958 Greenfield Rd. Ayr, ON N0B 1E0 | 519-632-8800 x133 if demolition requires staging of vehicles on the municipal road or road allowance, permit/permission is required. Email: publicworks@northdumfries.ca | | |
| Grand River Conservation Authority | 400 Clyde Rd. Cambridge, ON N1R 5W6 | 519-621-2761 | | |
| Enbridge Gas | PO Box 2001 Chatham, ON N7M 5M1 | 1-877-362-7434 | | |
| Bell Canada | 575 Riverbend Dr. Kitchener, ON | 519-568-5791 | | |
| Rogers Cable | 85 Grand Crest Pl. Kitchener, ON | rogerskitchener@rci.rogers.com | | |

The owner/applicant is responsible for ensuring all utilities in the building listed above have been disconnected prior to demolition with **a minimum of 5 working days' notice**. Before demolition of a building that uses propane gas (rural areas), the owner must contact the propane company to disconnect tanks.

The owner is also required to contact the following organizations before demolition:

| Organization | Phone |
|--|--------------|
| Township of North Dumfries Fire Department | 519-632-7956 |
| Ministry of Labour | 519-885-3378 |

NOTICE: Disposal of Demolition Material

"All waste materials generated from a demolition site shall be deposited at a waste disposal site certified by the Ministry of Environment & Energy. This does not apply to inert fill, meaning earth, rock or waste of a similar nature, such as broken concrete, cement blocks and bricks that



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contain no putrescible, soluble or decomposable materials. The local District Office of the Ministry of Environment & Energy should be advised of sites chosen for disposal of inert fill."

Guelph District Office, Ministry of Environment & Energy
1 Stone Road West, Guelph, ON N1H 4E0 (519-826-4255)

Signature of Owner/Authorized Agent

Print Name

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DEMOLITION PERMIT ENVIRONMENTAL CONSIDERATIONS

The Township of North Dumfries requires this form to be filled out by the owner of the property to ensure the demolition conforms to the Building Code Act, the Building Code, other applicable laws, and that the demolition proceeds in an environmentally safe and sound manner.

The Occupational Health and Safety Act requires the identification of "Designated Substances" and hazardous materials on construction sites.

OWNER

Name _____
Address: _____
City: _____
Postal Code: _____
Phone _____ Business _____
Fax. _____

PROJECT CONTRACTOR

Name _____
Address: _____
City: _____
Postal Code: _____
Phone _____ Business _____
Fax. _____



PROJECT DESCRIPTION

Address of Building to be Demolished: _____

Height of Building: _____ (m / ft) # Storeys: ___ above grade ___ below grade

Total Building Area: _____ (m² / ft²) Total Gross Floor Area (all floors): _____ (m² / ft²)

Is the building vacant? YES NO Date building will be vacant: _____

| | | |
|--|------------------------------|-----------------------------|
| 1. Does the building structure contain pre-tensioned or post-tensioned members? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. Will the proposed demolition extend below the footings level of any adjacent building and occur within the angle of repose of the soil drawn from the bottom of such footings? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3. Will the demolition require the use of explosives or lasers? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 4. Is there or has there been an industrial use on this site? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| If yes , identify, in detail, the former industrial use | | |
| 5. Is there a list of Designated Substances for the site and buildings as required under s.18(a) of the Occupational Health and Safety Act? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 6. Is any asbestos present on the property? Examples: structures, equipment, pipes insulated or wrapped with asbestos, etc. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| If yes , the waste must be managed and disposed in accordance with Regulation 347 made under the Environmental Protection Act. | | |
| 7. Do the present or past owners/generators have a waste generator number issued by the Ontario Ministry of Environment and Energy? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| If no , and there are registerable wastes to be disposed of, you must obtain a generator registration number prior to disposal of the wastes. | | |
| 8. Are there any fluid storage tanks, above or below grade, or other wastes or chemicals stored on the site? Note: Some underground storage tanks may be located near vent stacks. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| If yes , waste contents must be disposed of properly (see Ontario Regulation 347). | | |
| 9. Are there any outstanding Orders issued by the Ministry of Environment and Energy or the Ministry of Labour related to the subject premises or owners? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| If yes , contact the respective ministry immediately | | |
| 10. Does the structure or the property contain polychlorinated biphenyls (PCBs) as defined under the Environmental Protection Act, Regulation 362? PCBs may be located in electrical equipment including, but not limited to, light ballasts, transformers, capacitors, etc. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| If yes , contact the Ministry immediately regarding storage and approval. | | |



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| | | |
|--|------------------------------|-----------------------------|
| 11. Does the structure contain chlorofluorocarbon (CFC) bearing refrigerant equipment, which requires proper handling? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| If yes , handle according to Ontario Regulation 356. | | |
| 12. Are there hazardous or "controlled products", as defined by WHMIS, on site? For example, past land uses that might indicate the presence of radioactive materials include testing laboratories, dentist offices or veterinary clinics. Other indications could be pipes containing chemicals, oils or solvents. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| If yes , proper disposal practices must be adhered to for these materials. | | |
| 13. Will demolition involve on-site processing of concrete or asphalt for use as fill? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| If yes , contact the Ministry regarding potential approval requirements. | | |
| 14. Will fill be transported to or from the site? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| If yes , fill must be managed according to Ministry guidelines. Explain: | | |
| | | |
| 15. Does the owner have a dust control plan for the demolition? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| If no , dust must be minimized to avoid causing adverse effects as defined under the Environmental Protection Act. | | |
| 16. Have you conducted a waste audit? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 17. Have you set up a waste reduction work plan? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Note #16 and #17: Ontario Regulation 102, Part V applies "to a person who undertakes, on their own behalf or on the behalf of another person, a demolition project consisting of at least 2000 square metres." This regulation requires a waste audit and waste reduction plan before demolition begins and posting and implementation of the work plan during demolition. Required forms for the waste audit work plan are available at the local Ministry of Environment and Energy Office. | | |
| 18. These materials must be separated for recycling: brick and Portland cement concrete, steel and wood. Have arrangements been made for separate pickup of these materials? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

An answer of **yes** to any of Questions 1 to 16 may indicate the presence of environmentally hazardous substances or building elements that may contravene the Building Code Act. If so, the applicant may need to contact an environmental consultant for an environmental audit **prior** to submitting the demolition permit application. Any questions related to this procedure can be directed to the Environmental Health Services Section of the Public Health Department at 150 Main Street, Cambridge, Ontario N1R 6P9, 519-883-2008 x5147.



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Compliance shall be maintained in respect of noise to section 13 of the Environmental Protection Act and the Township of North Dumfries Noise By-law.

NOTE: The Medical Officer of Health and the Ministry of Environment and Energy may be consulted by the Chief Building Official to confirm compliance with applicable law.

For further information on environmental or energy matters, contact the Cambridge District Office of the Ministry of Environment and Energy at 519-826-5255

SCHEDULED STARTING DATE OF DEMOLITION: _____

OWNER'S SIGNATURE: _____

ENGINEER'S SIGNATURE: _____ (if applicable)

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