



**TOWNSHIP OF NORTH DUMFRIES
BUILDING PERMIT REQUIREMENTS
INDUSTRIAL / COMMERCIAL**

The Township will approve building permit applications subject to the following criteria and documentation filed in our office.

<u>NO</u>	<u>ITEM</u>	<u>CHECK</u>
1.	Application for a Permit to Construct or Demolish	<input type="checkbox"/>
2.	Site Plan Approval	<input type="checkbox"/>
3.	Two complete sets of construction drawings including. a. Architectural Drawings b. Mechanical Drawings c. Electrical Drawings d. Structural Drawings	<input type="checkbox"/>
4.	Energy Efficiency Design/ Summary	<input type="checkbox"/>
5.	Building Code Analysis/Matrix	<input type="checkbox"/>
6.	Field Review Verification List	<input type="checkbox"/>
7.	Access Permit (from Region or Township) Regional Road – (519) 575-4811 (online applications can be completed online at www.regionofwaterloo.ca) Township Road – (519) 621-7885	<input type="checkbox"/>
8.	Septic Approval	<input type="checkbox"/>

Only complete applications will be accepted for permit approval. Please ensure that this checklist is submitted with your application showing all of the attached required information.

Please find the attached information to help you with your project.

- A. Industrial Permit Price List
- B. Regional Development Charges Brochure

Please call the Building Department at (519) 632-8800 if you have any further questions.

**FIELD REVIEW OF THE BUILDING BY THE ARCHITECTS OR
PROFESSIONAL ENGINEERS DURING THE COURSE OF CONSTRUCTION**

The “OWNER” hereby warrants that:

- (a) The building has been designed by an Architect or Professional Engineer as required by section 2.3.2 of the Ontario Building Code, Ontario Regulation 419/86 as amended.
- (b) The building, during construction, will be under the FIELD REVIEW of the Architect or Professional Engineer whose signature appears herein accordance with Section 2.3.2 of the Ontario Building Code.
- (c) If the Architect or Professional Engineer named herein ceases to provide the field review, another Architect or Professional Engineer will be retained immediately so that the field review will continue uninterrupted, submitted to the “municipal building official”.

PERMIT No: _____

PROJECT NAME: _____

PROJECT LOCATION _____

Discipline	Name and Address	Agents Signature
Architect	_____ _____ _____	_____
Structural Engineer	_____ _____ _____	_____
Mechanical Engineer	_____ _____ _____	_____
Electrical Engineer	_____ _____ _____	_____
General Contractor	_____ _____ _____	_____
Registered Owner	_____ _____ _____	_____



Industrial/Commercial Permit Fees

	CITY	RURAL
Park Dedication	Waived	Waived
Township Lot Levy	See Brochure	See Brochure
Regional Development Charges	See Brochure	See Brochure
Building Permit (New / Addition)		
Group A, B, D, E – Assembly		
• New Construction	\$1.41 sq. ft.	
• Alterations / Renovations	\$0.67 per sq. ft.	
• Shell Only	\$1.28 per sq. ft.	
• Shell Finishing	\$0.45 per sq. ft.	
Group F – Industrial		
• New Construction / Additions	\$0.84 per sq. ft.	
• Alterations / Renovations	\$0.55 per sq. ft.	
• Shell Only	\$0.72 per sq. ft.	
• Shell Finishing	\$0.38 per sq. ft.	