



TENT PERMIT REQUIREMENTS

Please submit this form with a complete application for permit approval. Period for which a tent permit is issued or refused is 10 business days (reference: 2.4.1.1B). Tent permit applications for garden centres may require site plan approval.

1. A permit is not required for a tent or group of tents if:
 - a. Aggregate ground area < 60 m² (646 ft²).
 - b. Detached from all buildings.
 - c. Constructed >3m (9M0m) from other structures.
 - d. Zoning approval is always required.

2. A permit is required for a tent or group of tents if:
 - a. Ground area > 60m² (646ft²) and < 225m² (2420ft²).
 - b. Aggregate ground area > 60m² (646ft²) and < 225m² (2420ft²) and is closer than 3m (9'-10") apart.
 - c. Do not contain bleachers or are not enclosed with sidewalks. If yes, see number 3.

1. Application for a permit to construct or demolish	<input type="checkbox"/>
2. Complete Schedule 1. The designer(s) is exempt from qualification requirements.	<input type="checkbox"/>
3. Two copies of Site Plan.	<input type="checkbox"/>
4. Two copies of tent drawings.	<input type="checkbox"/>
5. Certificate of flame resistance conforming to CAN/ULC S-109 or NFPA 701.	<input type="checkbox"/>
6. Tent permit fee \$260	<input type="checkbox"/>
Reference: 3.13.1.1, 3.13.1.2, 3.13.1.6, and 3.13.1.10	

3. This section applies to a tent or group of tents that if:
 - a. Total ground/ aggregate area > 225m² (2420ft²)
 - b. Contain bleachers or sidewalls.

1. Application for a permit to construct or demolish	<input type="checkbox"/>
2. Complete Schedule 1. The designer(s) must be qualified with the Ministry of Municipal Affairs and Housing for Building Structural and Small or Large Buildings, depending on the building the tent(s) will be serving.	<input type="checkbox"/>
3. Two copies of Site Plan.	<input type="checkbox"/>
4. Two copies of tent drawings including designer information on all documents respecting design activities as per 2.17.4.7(1)(f) and 2.17.5.1(c).	<input type="checkbox"/>
5. Two copies of Professional Engineer supporting structure and anchorage details including designer information described above.	<input type="checkbox"/>
6. Certificate of flame resistance conforming to CAN/ULC S-109 or NFPA 701.	<input type="checkbox"/>
7. Commitment Form for Professional Engineer.	<input type="checkbox"/>
8. Tent permit fee \$260	<input type="checkbox"/>
Reference: 3.13.1.3 to 3.13.1.10	