



**APPENDIX E
FORMAL COMPLAINT FORM / AFFIDAVIT**

AFFIDAVIT OF _____ [Full Name]

I, _____ [Full Name], of the [City,
Town, etc] _____ of _____ [Municipality of Residence]

In the Province of Ontario

MAKE OATH AND SAY [or AFFIRM]:

1. I have personal knowledge of the facts as set out in this Affidavit, because:

_____ [insert reasons ie. I work for ... I attended the
meet at which ect.]

2. I have reasonable and probable grounds to believe that a member of the Township of

North Dumfries Council, _____ [specify name of Member] has

contravened Section(s) _____

[specify Section(s) of the Code of Conduct for the Members of Council [the “Code of
Conduct”]. The particulars of which are as follows:

[set out the statements of fact in consecutively numbered paragraphs in the space
below, with each paragraph being confined as far as possible to a particular statement
of fact. If you require more space please check the appropriate box below. If you wish to
include exhibits to support this complaint, please refer to the exhibits and attach them to
this Affidavit.]

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Question 2 (continued)

3. I acknowledge that at the time of the Integrity Commissioner's report to Council in this matter, and as between the parties, the identity of the complainant and the identity of the person who is the subject of the complaint shall not be treated as confidential information.

(Name – please print)

Signature

Date

Additional Pages Attached to this Affidavit / Complaint Form --- please circle

[yes] [no] If yes, please identify the number and contents of the attached pages

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4. This Affidavit is made for the purpose of requesting that this matter be reviewed by the Township's Integrity Commissioner and for no other purpose.

SWORN [or AFFIRMED] before me at the [City, Town, etc of]

In the Province of Ontario on:

_____ [Day] of _____ [Month] _____ [Year]

Signature of Commissioner

Print Commissioner's Name

Signature of Affiant

Date

Code of Conduct Complaint Form Formal Complaint Procedure Please note that signing a false affidavit may expose you to prosecution under Sections 131 and 132 or 134 of the Criminal Code, R.S.C. 1985 c. C-46 and also to civil liability for defamation.