



Request to Speak Form

Any member of the public may request to speak about a staff report on the agenda. Please complete this form and submit it to the Clerk's Office **prior** to the meeting.

- Speakers are permitted to address Council on any agenda report once for up to five (5) minutes.
- If multiple speakers wish to address the same issue, a spokesperson must be selected to present the information.
- If a speaker wishes to attend the meeting electronically, he or she must register with the Clerk's Office by 6:00 p.m. on the day prior to the meeting.

Agenda Item to Address: _____

Date of Meeting: _____

Speaker Name: _____

Speaker Address: _____

Speaker Phone: _____ Speaker Email: _____

Attending as an individual: Yes No

Representing a Group / Organization: _____
(name of group / organization)

Overview of the subject matter to be discussed: