



# *The TOWNSHIP of* **NORTH DUMFRIES**

## **2021-2022 COVID Information Package**

### **ACC & NDCC Arena Use**

Thank you for renting a Township of North Dumfries facility. Please take a moment to review the information below as it contains important information pertaining to Township of North Dumfries regulations regarding your rental and the COVID-19 Pandemic.

#### **COVID Specific Information**

1. Prior to entering any Township facility, all visitors must adhere to the following guidelines:
  - Stay home if you are not feeling well, have been in contact with a confirmed or probable case of COVID-19 or have recently travelled or been in close contact with someone who has travelled in the past 14 days.
  - Use proper hand hygiene.
  - Practice physical distancing (staying 2 metres/6 feet apart from others).
  - Wear a mask inside the building except when on the ice.
2. Entrance/Exit Procedures:
  - Participants are encouraged to arrive fully dressed for the ice and may enter the building via the main entrance no more than 30 minutes prior to their ice time to put on skates. Participants must go directly to assigned changeroom and remain in the changeroom until their ice time. Please respect changeroom capacities marked on the door. Masks must be worn in the change room. Masks can be removed when leaving the changeroom to go on the ice. Gathering in the changeroom hallway or on the ramp to the ice is not permitted.
  - 50% capacity for spectators is permitted.
  - Everyone entering the building (skaters, players, coaches, trainers, managers, referees, spectators) must sign in or use the QR code for screening and contact tracing. Everyone age 12+ must show ID and proof of vaccination.
  - Spectators may enter the building, 15 minutes prior to their scheduled ice time via the main entrance. After screening, spectators must use hand sanitizer and proceed directly to the spectator seating area. Gathering in the foyer is not permitted, before, during or after ice time.
  - Spectators must wear masks and practice physical distancing.
  - Please use the hand sanitizer that is provided inside the building upon entering and exiting.

- Please follow all signage, distance markings, stanchions and other barricades placed to assist with spacing and proper flow paths throughout the building.
  - All participants must leave the ice immediately at the conclusion of their ice time and proceed to the assigned change rooms. The change room must be evacuated 15 minutes after the rental time. No gathering in the hallway or foyer is permitted.
  - All spectators must exit the building immediately after the end of the ice time. Gathering in the foyer or hallway is not permitted.
3. User Group Office Space/Storage Space (if applicable):
    - This space will only be available during your rental period or by appointment with Township staff. There will be no unauthorized use of this area. Physical distancing requirements and mask wearing apply with office and storage spaces. We kindly ask that you limit your time in this space and only access it for essential reasons.
  4. Change Room & Washroom:
    - Washroom facilities for ice participants are available in their assigned change room.
    - Showers are permitted but please ensure you leave the change room 15 minutes after your rental time.
    - Washrooms are available for spectators. At the NDCC, the washrooms beside the concession stand can be used. At the ACC, washrooms are located in the upstairs hallway.
  5. Conduct:
    - Physical distancing and all COVID-19 related protocols are the sole responsibility of the renter.
    - The renter is required to inform all participants of the COVID-19 protocols.
    - All facility rules must be adhered to and are the responsibility of the renter.
  6. Items Allowed In The Facility:
    - Attendees are asked to limit bringing food or beverages into the recreation facilities (water for sport is exempted). Only consume these items if absolutely necessary, and re-mask as soon as possible after consuming within the recreation facilities. These measures are in place to encourage mask wearing while in our recreation facilities.
    - Equipment bags for skates/equipment are permitted.
    - Small bags for personal belongings permitted.
    - There will be no lost and found, anything left behind will be discarded.
  7. Warm up/Dryland Training:
    - Warm up and/or dryland training is not permitted inside the facility or in parking lot. This type of activity can be done on adjacent greenspace only.
  8. Team Sports and Live Sporting Events:
    - On-ice capacity is 50.
    - Participants are strongly encouraged to remain 2 metres apart on benches.

# COVID-19 Terms and Conditions

The Township of North Dumfries is committed to providing a safe, clean environment. To accomplish this goal, we look forward to working with all stakeholders in respecting the controls being put in place to ensure that all who enter, and leave our facilities remain healthy.

## Renter Responsibilities:

- The renter is responsible for ensuring all Public Health and municipal guidelines are followed, including enforcement of physical distancing of 2 metres for all participants.
- The renter is responsible to develop and implement a COVID safety plan and to ensure that it is adequate for your intended use and the mitigation of COVID related risks associated with the intended activities. In addition, any liability associated with these measure or alleged failures to protect attendees/third parties stemming from the rental is not the responsibility of the Township.
- Rental groups are responsible for ensuring COVID-19 protocols are updated regularly to meet current Health Regulations and Government guidelines related to COVID-19.
- When reporting accidents or incidents to the Township, possible contracting or exposure to COVID or viral infection arising from your rental must be documented.

Prior to entering any Township facility, all participants and visitors must adhere to the following guidelines:

- Please stay home if you are not feeling well, been in contact with a confirmed or probable case of COVID-19; or have recently travelled or been in close contact with someone who has travelled in the past 14 days
- Use proper hand hygiene
- Always practice physical distancing (staying 2 metres/6 feet apart from others)

## Rental Conditions:

Rental agreements may be cancelled due to unforeseen circumstances related to COVID-19. Should there be a cancellation of your rental due to any such cause, the Township of North Dumfries will not be responsible for any costs associated with the cancellation. A credit or refund of your rental fee will be applied.

Any liability associated with these measures or alleged failures to protect attendees/third parties stemming from the rental is not the responsibility of the Township of North Dumfries. If you have purchased your liability insurance through Gameday, the renter and participants must be made aware that they have excluded coverage for COVID-19 or viral infection losses, and that a lack of insurance coverage does not prevent possible actions being commenced against you for the use of our facilities.

**The Renter agrees to hold and save harmless the Township of North Dumfries for any actions, claims or proceedings for injuries, damages, personal loss or other loss, caused by the negligence of the Renter and guests of the Renter for use of Township premises arising out of this said contract.**

# COVID19 Safety Plan

## User Group/Renter Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Email \_\_\_\_\_

Phone: \_\_\_\_\_ Date: \_\_\_\_\_

### 1. Physical Distancing & Capacities

What will be done to ensure physical distancing guidelines and facility capacities will be adhered to?

### 2. Hygiene

How will you ensure hand washing, hygiene protocols and practices, availability of hand sanitizer etc?

### 3. Training & Education

How will you ensure that your participants, staff and spectators (if applicable) know how to keep themselves and others safe from exposure to COVID19?

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### 4. Response Planning

How will you respond to an exposure or suspected exposure to COVID19 within your group? Consider participant tracking, contacting Public Health, pre-screening etc.

### 5. Compliance

Failure to follow the rules and conditions of use will result in immediate removal of a participant from a program and will result in the cancellation of the contract between the User and the Township of North Dumfries. Refunds will not be provided.

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