



The TOWNSHIP of
NORTH DUMFRIES

2958 Greenfield Road
PO Box 1060
Ayr, ON N0B 1E0

SITE ALTERATION PERMIT

Telephone 519-632-8800
publicworks@northdumfries.ca

Permit #: _____

Permit Expiry Date: _____

Fee: \$ _____

PART A: APPLICATION INFORMATION – Applicant is <input type="checkbox"/> the owner; or <input type="checkbox"/> the authorized agent of the owner. (If corporation of partnership, name of person applying on its behalf)			
Owner/Applicant:		Contractor (if different from Owner/Applicant):	
		Contractor Unknown <input type="checkbox"/>	
Address:		Address:	
Daytime Phone Number:		Daytime Phone Number:	
Email:		Email:	
PART B: LOCATION			
Number:	Street Name:	Unit Number:	
Municipality:	Province:	Postal Code:	
Property Size (ha)	% of property impacted		
Estimated Quantity of Fill being imported/exported: (m ²)			
PART C: Brief Description of proposed scope of grading/fill on property (sketch must be attached) <input type="checkbox"/>			
PART D: Declaration of applicant			
I _____ certify that:			
(Print name)			
<ol style="list-style-type: none"> 1. The information contained in this application, attached plans, specifications and documentation are true to the best of my knowledge. 2. I have the authority to bind the corporation (if applicable). 			
_____		_____	
(Date)		(Signature of Applicant)	

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PART E: FEES (In Accordance with the Township's 2024 Fees & Charges By-law)		
A. Site Alteration Fee – Alteration up to 1,000 m ³ <input type="checkbox"/>	Application Fee: \$750.00	Approval Fee – \$0.32 per m ³
B. Site Alteration Fee – Alteration 1,001 m ³ to 20,000 m ³ <input type="checkbox"/>	Application Fee: \$3,750.00	Approval Fee – \$0.32 per m ³
C. Site Alteration Fee – Alteration 20,001 m ³ and greater <input type="checkbox"/>	Application Fee: \$3,750.00	Approval Fee – \$0.32 per m ³

REFUNDABLE DEPOSITS:

Application Fee – Township Staff based upon the type complexity of the matter will determine whether the deposit will be a “standard” or “complex” amount.

STANDARD \$6,600 COMPLEX \$23,500

Permit Approval – Permit Approval: On-going Monitoring & Assessment, Sections 3.3 (c) and 3.4 of By-law 2612-14:

Letter of Credit or Equivalent: \$5,000 Minimum

Refundable Cash Deposit: \$2,500 mud-tracking

Refundable Deposit: Peer Review – Monitoring (Value to be determined with review of operational plan included as an Appendix to the Permit.)

Permit approval by Township

_____ Date

_____ Signature of Authorized Township Official

INSPECTION DEPOSIT (Township Office Use Only)	
	_____ Name of Authorized Township Official
Date of inspection	_____ Signature of Authorized Township Official
Date Refund Processed:	Application Deposit Refunded: _____ Permit Approval Deposit Refunded: _____

Permit Number: _____

Permit Expiry Date: _____