

2026 User Fees and Charges
Appendix to By-law 3609-25

Page 9 of 34

Effective for January 1, 2026

SCHEDULE 'A' - RECREATION

NOTES	Category / Business Item	Unit	Fees	Capital Reserve	HST	2026 Total Fee	Deposit Required
DONATION PROGRAM FEES							
	Memorial Trees	Per Tree - Species Dependent	\$ 500.00				
	Memorial Benches	Per Bench	\$ 2,000.00				
	Other Memorial Park Furniture	Per Piece of Park Furniture	Cost Plus \$100			Cost Plus \$100	
	NDCC Seats - Donation to the NDCC	Per Seat	\$350/seat			\$350/seat	

NOTES

A

Invoiced to Minor Sports Affiliated Orgs. Seasonal Ball and Soccer rates are regular seasonal game use and playoff games/tournaments. All other tournaments will be charged at hourly/daily rates

B

Design & Production - Owner

C

Design, Production & Install Owner

D

Purchasers of Pickleball Sessions will be issued a shoe tag which must be worn at all times when on the court.

E

No Refunds of Pickleball Fees will be permitted unless for medical reasons and will pro-rated based on unused time and are subject to a \$15.00 administration charge.

Rounding of Fees: Per Canada Revenue Agency : Rounding should only be used on the total amount charged after the calculation of any applicable duties or taxes such as the Goods and Services Tax (GST)/Harmonized Sales Tax (HST). For more information see Phasing out the penny: tax implications for businesses. The GST/HST is calculated on the amount charged for taxable supplies. Rounding should take place after the GST/HST is calculated on the invoice, and **only when the customer is paying the total amount of an invoice in cash or paying the balance of an invoice in cash.**

**2026 User Fees and Charges
Appendix to By-law 3609-25**

Page 10 of 34

Effective for January 1, 2026

SCHEDULE 'B' -BUILDING SERVICES

NOTES	Category / Business Item	Unit	Fees	Capital Reserve	HST	2026 Total Fee
GROUP A & B ASSEMBLY, INSTITUTIONAL						
	Building Shell Only	Per SQ FT	\$ 2.73	N/A	N/A	\$ 2.73
	Building Finished	Per SQ FT	\$ 2.86	N/A	N/A	\$ 2.86
	Alterations/Renovations	Per SQ FT	\$ 0.59	N/A	N/A	\$ 0.59
	Portable Classroom	Flat Fee	\$ 395.00	N/A	N/A	\$ 395.00
GROUP C - RESIDENTIAL						
1	Single, Semi-Detached, Duplex, Townhouse Dwellings, secondary suites, coach houses including additions	Per SQ FT	\$ 1.67	N/A	N/A	\$ 1.67
2	Apartment Building - classified as Part 3 in OBC	Per SQ FT	\$ 1.62	N/A	N/A	\$ 1.62
	Alterations / Renovations including basement space	Per SQ FT	\$ 0.53	N/A	N/A	\$ 0.53
	Mobile Homes/ Manufactured Homes	Per SQ FT	\$ 1.45	N/A	N/A	\$ 1.45
3	Detached Garages, Storage Sheds & Other Accessory Structures	Per SQ FT	\$ 0.51	N/A	N/A	\$ 0.51
	Decks, Covered Porches	Flat Fee	\$ 215.00	N/A	N/A	\$ 215.00
	Pools (above or below grade)	Flat Fee	\$ 215.00	N/A	N/A	\$ 215.00
4	Lot Grading Fee		\$ 200.00	N/A	N/A	\$ 200.00
5	Lot Grading Fee - Peer Review		\$ 675.00	N/A	N/A	\$ 675.00
6	Refundable Final Occupancy Permit		\$ 1,500.00	N/A	N/A	\$ 1,500.00
GROUP D & E -BUSINESS, PERSONAL SERVICES & MERCANTILE						
2	Building Shell Only	Per SQ FT	\$ 1.81	N/A	N/A	\$ 1.81
	Building Finished	Per SQ FT	\$ 2.01	N/A	N/A	\$ 2.01
	Alterations/Renovations	Per SQ FT	\$ 0.86	N/A	N/A	\$ 0.86

**2026 User Fees and Charges
Appendix to By-law 3609-25**

Page 11 of 34

Effective for January 1, 2026

SCHEDULE 'B' -BUILDING SERVICES

NOTES	Category / Business Item	Unit	Fees	Capital Reserve	HST	2026 Total Fee
GROUP F - INDUSTRIAL						
	Building Shell Only	Per SQ FT	\$ 0.97	N/A	N/A	\$ 0.97
	Building Finished	Per SQ FT	\$ 1.06	N/A	N/A	\$ 1.06
	Alterations/Renovations	Per SQ FT	\$ 0.69	N/A	N/A	\$ 0.69
FARM BUILDINGS						
	New Construction / Additions	Per SQ FT	\$ 0.52	N/A	N/A	\$ 0.52
	Farm Building Alteration / Renovations	Per SQ FT	\$ 0.38	N/A	N/A	\$ 0.38
	Silos / Grain Bins	Flat Fee	\$ 300.00	N/A	N/A	\$ 300.00
	Manure Tanks	Flat Fee	\$ 475.00	N/A	N/A	\$ 475.00
	Greenhouses	Per SQ FT	\$ 0.10	N/A	N/A	\$ 0.10
PLUMBING						
	Urban or Settlement Area - Each Service Connection (water / sanitary)	Flat Fee Each	\$ 150.00	N/A	N/A	\$ 150.00
	Drain Service Connection Less Than (<) 100 mm diameter	Flat Fee	\$ 150.00	N/A	N/A	\$ 150.00
	Drain Service Connection Greater Than (>) 100 mm diameter	Flat Fee	\$ 165.00	N/A	N/A	\$ 165.00
	Fixture, Vented Trap or Floor Drain	Each	\$ 18.00	N/A	N/A	\$ 18.00
	Manhole, Roof Drain, Catch Basin or Area Drain	Each	\$ 27.00	N/A	N/A	\$ 27.00
	Backflow Preventer	Flat Fee	\$ 95.00	N/A	N/A	\$ 95.00
	Each Site Service (Water/Sanitary/Storm)	Per Linear FT Each	\$ 0.93	N/A	N/A	\$ 0.93
SEPTIC SYSTEMS						
	New Septic System	Flat Fee	\$ 850.00	N/A	N/A	\$ 850.00
	Tank Replacement / Alteration to Existing System	Flat Fee	\$ 575.00	N/A	N/A	\$ 575.00

**2026 User Fees and Charges
Appendix to By-law 3609-25**

Page 12 of 34

Effective for January 1, 2026

SCHEDULE 'B' -BUILDING SERVICES

NOTES	Category / Business Item	Unit	Fees	Capital Reserve	HST	2026 Total Fee
OTHER / MISCELLANEOUS						
7	Construction Initiated Prior to Issuance of Building Permit	See Note Below for Action Required			Subject To Admin. Fee	See Note Below
	Administration Fee for Research, Investigation & Review	Per Hour	\$ 89.29	N/A	\$ 11.61	\$ 100.89
	Renewal or Transfer of Building Permit	Flat Fee	\$ 165.00	N/A	N/A	\$ 165.00
	Temporary Tents, Air Supported Structures	Flat Fee	\$ 310.00	N/A	N/A	\$ 310.00
	Commercial Cooking Exhaust Systems, Spray Booths, Dust Collectors	Flat Fee	\$ 250.00	N/A	N/A	\$ 250.00
	Conditional / Foundation Permit	Per Linear FT	\$ 0.28	N/A	N/A	\$ 0.28
	Revisions / Review of Additional Plans	Per SQ FT	\$ 0.31	N/A	N/A	\$ 0.31
	Exterior Facade Replacement	Per SQ FT	\$ 0.11	N/A	N/A	\$ 0.11
	Fire Alarm / Mag-Lock Systems & Hold Open Devices	Each Item	\$ 25.00	N/A	N/A	\$ 25.00
	New Fire Alarm System	Flat Fee	\$ 255.00	N/A	N/A	\$ 255.00
	Alterations to Existing Fire Alarm System	Flat Fee	\$ 255.00	N/A	N/A	\$ 255.00
	New Sprinkler System or New Standpipe System	Flat Fee	\$ 255.00	N/A	N/A	\$ 255.00
	Alterations to Existing Sprinkler System or Existing Standpipe System	Flat Fee	\$ 255.00	N/A	N/A	\$ 255.00
	Change of Use Permit (with no renovations/ alterations)	Flat Fee	\$ 255.00	N/A	N/A	\$ 255.00
	Retaining Wall	Per Linear FT	\$ 4.10	N/A	N/A	\$ 4.10
	All Designated Structure (not listed elsewhere in the Schedule)	Flat Fee	\$ 495.00	N/A	N/A	\$ 495.00
	Exterior Barrier Free Ramp	Flat Fee	\$ 100.00	N/A	N/A	\$ 100.00
	In-Rack Storage System	Per SQ FT	\$ 0.50	N/A	N/A	\$ 0.50
	Structural Sign	Flat Fee	\$ 140.00	N/A	N/A	\$ 140.00
	Solar Collector - Part 9 Residential	Flat Fee	\$ 140.00	N/A	N/A	\$ 140.00
	Solar Collector - all other application types	Flat Fee	\$ 475.00	N/A	N/A	\$ 475.00
	Fees For Items Not Specifically Listed in the Schedule	Base Fee	\$ 63.00	N/A	N/A	\$ 63.00
8	Fees For Items Not Specifically Listed in the Schedule	Per 1,000 Construction Value	\$ 20.00	N/A	N/A	\$ 20.00
8	Alternative Solutions - Within Scope of Part 9	Flat Fee	\$ 630.00	N/A	N/A	\$ 630.00
	Alternative Solutions - Within Scope of Part 3	Flat Fee	\$ 1,200.00	N/A	N/A	\$ 1,200.00
	Minimum Flat Fee - Any Permit Application	Flat Fee	\$ 205.00	N/A	N/A	\$ 205.00
10	Reinspection Fee	Flat Fee per additional inspection	\$ 75.00	N/A	N/A	\$ 75.00

**2026 User Fees and Charges
Appendix to By-law 3609-25**

Page 13 of 34

Effective for January 1, 2026

SCHEDULE 'B' -BUILDING SERVICES

NOTES	Category / Business Item	Unit	Fees	Capital Reserve	HST	2026 Total Fee
DEMOLITION						
9	All Categories - Demolition	Base Fee	\$ 255.00	N/A	N/A	\$ 255.00
		Per SQ FT	\$ 0.07	N/A	N/A	\$ 0.07

CIVIC ADDRESSING

New Municipal address sign, post and installation		\$ 280.00	N/A	\$ 36.40	316.40
Replacement Sign		\$ 37.93	N/A	\$ 4.93	42.86
Replacement Post		\$ 194.78	N/A	\$ 25.32	220.10
Installation of replacement sign and/or post		\$ 50.00	N/A	\$ 6.50	56.50
Change to Established Civic Address (Report to Council)		\$ 405.00	N/A	N/A	\$ 405.00

NOTES

- 1 Includes attached garage
- 2 Includes underground parking areas
- 3 If the per square feet fee does not exceed the flat fee amount then the flat fee shall be utilized as the base price to be levied
- 4 This Grading Fee amount is applicable when the building level drawing is in compliance with the Subdivision/ Master Grading Plan as per a stamped drawing or in an infill situation or rural area where a P.Eng. certifies the building level drawing at the building permit stage.
- 5 This Grading Fee amount is applicable when the building level drawing is not in compliance with the Subdivision / Site Plan Master Grading Plan or when a peer review engineering assessment is required.
- 6 The Refundable Occupancy Deposit will be returned to the Owner or Applicant upon the issuance of final completion and sign-off on the lot grading / drainage by a qualified individual, and all other relevant matters are addressed in substantive conformance with the Ontario Building Code.
- 7 Two (2) times the Applicable Fee Category(s) plus and Administration Fee of \$180. The Administration fee is HST Applicable.
- 8 \$60 base fee plus \$14.75 per \$1,000 construction value.
- 9 If the per square feet fee does not exceed the flat fee amount then the flat fee shall be the base price to be levied.
- 10 Inspections noted on permit card, plus two additional inspections during course of project. Additional inspection fees can be taken from deposits

Rounding of Fees: Per Canada Revenue Agency : Rounding should only be used on the total amount charged after the calculation of any applicable duties or taxes such as the Goods and Services Tax (GST)/Harmonized Sales Tax (HST). For more information see Phasing out the penny: tax implications for businesses. The GST/HST is calculated on the amount charged for taxable supplies. Rounding should take place after the GST/HST is calculated on the invoice, and **only when the customer is paying the total amount of an invoice in cash or paying the balance of an invoice in cash.**