



The TOWNSHIP of  
**NORTH DUMFRIES**

## EMPLOYMENT OPPORTUNITY

### TREASURER / DIRECTOR OF CORPORATE SERVICES

If you're an experienced individual who is looking for a new career opportunity and challenges within a growing Municipality, then we invite you to consider leading the Township's Corporate Services Department as the Treasurer / Director of Corporate Services. In North Dumfries you will find a career opportunity where you can be part of a Team of professional staff where a diversity of responsibilities exists.

The Township of North Dumfries is seeking applications for the position of a **Treasurer / Director of Corporate Services**. The recruitment of this position is to backfill for a vacancy.

The Township of North Dumfries is situated in the southern part of Waterloo Region, straddling the Highway 401 corridor adjacent the Cities of Kitchener and Cambridge. Due to our locational attributes, the Township of North Dumfries is poised for residential growth where development is already underway for the planned population of an additional 6,000 residents and over 2,300 new employment positions by 2031.

Reporting directly to the Chief Administrative Officer, the Treasurer / Director of Corporate Services will be responsible for the overall operation of the Corporate Services Department. The Department includes the administration and direction of Finance, Information Technology, Clerks and Customer Service Divisions. The incumbent will act as the Township's Chief Financial Officer (Treasurer) with responsibility for ensuring all legislative requirements and principles of sound financial management are met and will be responsible for developing strategic models based on sound financial planning for the Township.

The role and responsibilities of the Treasurer / Director of Corporate Services are outlined in a job description available on the Township's website:

[www.northdumfries.ca](http://www.northdumfries.ca)

The ideal candidate will possess the following qualifications:

1. University degree in Accounting, Business Administration, Public Administration, Commerce coupled with a relevant professional designation (CA, CPA, CGA, CMA)
2. Significant and demonstrated experience in a senior officer capacity with a minimum of 7 to 10 years of senior management experience (preferably in a

Municipal environment) involved with finance, fiscal planning and Staff supervision

3. Excellent interpersonal, organizational and communication skills as interaction is with a variety of individuals
4. Ability to handle matters of a confidential or politically sensitive nature, and, to maintain confidentiality.
5. Sound judgement, excellent analytical and decision-making skills

The Township offers a competitive annual salary range of \$138,993.40 to \$168,950.60 for the Treasurer / Director of Corporate Services position. Wages will be determined through the experience and qualifications of the selected candidate.

Submit resumes with a cover letter before **4:30 pm. on Monday July 6<sup>th</sup>, 2026** to:

Andrew McNeely,  
Chief Administrative Officer  
106 Earl Thompson Road, 3<sup>rd</sup> Floor  
P.O. Box 1060  
Ayr, Ontario N0B 1E0  
[amcneely@northdumfries.ca](mailto:amcneely@northdumfries.ca)

If you need an accessible format, please email [ddonald@northdumfries.ca](mailto:ddonald@northdumfries.ca) or call (519) 632-8800. The Township of North Dumfries is committed to providing accommodation for persons with disabilities. Accessibility accommodations are available for all stages of the recruitment process. If you are contacted regarding this position, please advise of any accommodation measures you may require during our selection process. Information received relating to accommodation needs of candidates will be addressed confidentially.

Artificial Intelligence (AI) technology is not utilized to assess or screen potential candidates.

We thank all candidates for their interest in this advertised position. All applicants will be notified of their status with respect to this recruitment.

Applicant information is collected in accordance with the *Municipal Freedom of Information and Protection of Privacy Act* and will be used only for candidate selection.